

The Piedmont Regional Jail Authority Board meeting was held on August 17, 2022

The following were **Present:**

Not Present

Amelia Taylor Harvie
David Felts
Abraham Redman

Ricky Walker

Buckingham William Kidd

Daniel Braxton
Karl Carter

*Roger Jamerson

Cumberland Darrell Hodges
Derek Stamey

Robert Saunders

Lunenburg Edward Pennington
Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway Ted Costin
Robert Jones
John A. Roark

Prince Edward J. David Emert

Douglas Stanley

Tony Epps

*Sarah Puckett

* David Wilmoth

* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Steve Royal Eanes – Capt. PRJA
Samuel Jones – Part Time Security

The meeting was called to order by the Chairwoman.

Staff in attendance introduced themselves and gave a brief description of their role at the facility.

The board members introduced themselves.

The minutes of the meeting held on July 20, 2022 of the Piedmont Regional Jail Authority Board were approved, by a motion from John Roark, seconded by Edward Pennington.

The treasurer's report for July 2022 was approved by a motion from David Emert, seconded by Darrell Hodges.

The accounts payable for July 2022 was accepted by a motion from Douglas Stanley, seconded by David Emert.

The current budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for July 2022.

The Superintendent's update addressed the following:

August 2022 Jail Board Meeting Piedmont Regional Jail

1. Staff attending meeting will introduce themselves and give brief bio.
2. Lobbyist Update (Commonwealth Strategy Group)
The Superintendent and Mr. Stanley met with the Deputy Secretary of public safety and received a positive response regarding the request for additional officers to be included in the governor's budget. The Superintendent will send out an invitation for the Deputy Secretary and the Secretary of public safety to tour the jail in September or October. The board was invited to be present for this tour.
3. COVID #19 : 0 cases offenders / 0 positive cases staff
4. Wellpath (CCS) : Vacancies and Wellpath (CCS)Contract Update
Vacancies include 1 Director of Nursing, 2RN's, and 1CMT. The Superintendent will put out a RFP for medical services. It will be written with language to include that the contract will be subject to board approval and that a new contract may not be awarded. Dental services and pharmacy services will continue to be contracted.
5. Death Review Investigator Update by Superintendent (Ms. Allison Lautz)
Corrective Actions: 911 will always be called immediately in the future. Procedures have been implemented to enhance security.
6. Update Sanitation / Renovations of Main Entrance/Control Rooms/Staff Dining

7. Outside Work Crew (special projects and road trash pickup)
8. Capital Projects: Bar Screen/ Tower Replacement/Freezer / Dishwasher
9. Security Enhancement (Painted Fence Ties)
10. Body Scanner (Vote from Board Members)/ Electronic Key System Update/ Tool/Culinary and Medical Equipment Policy

The Superintendent requested the purchase of a body scanner be approved. A new quote was distributed for the body scanner and the interface for the JMS at a cost of \$152,000.00. By a motions from Doug Stanley to allow this purchase and pay for it from the capital projects budget, seconded by Derek Stamey this was approved.

11. Staff Vacancies (1 Food Service Supervisor, 20 Security Officers)
12. VCBR (12 offenders)
13. Medication Bill (Counties)
14. Federal Beds (sustaining 150 offenders)

Fed count today is 134. The Superintendent is hoping to maintain an average of 150 per day.

15. Adult GED Program (SVCC target date September 1)
16. FY22/23 Capital Projects List

Superintendent is looking at an electronic Key watch system for key distribution and to secure keys when individuals leave the facility. Records will be maintained within the system to track who has a key.

17. Board of Corrections 3 year Audit (August) **August 22-26**
18. Audit by RFC in August / Mary Earhart- **RFC currently on site**
19. Personnel Matter (Possible Close Session)

The chairwoman distributed an evaluation form to each board member to use to evaluate the Superintendent. They were also given a rough draft contract for the Superintendent. The evaluations will be returned to the chairwoman. Any questions can be directed to any member of the personnel committee. The evaluation and contract will be discussed at next month's meeting.

By a motion from Darrell Hodges, seconded by David Emert the meeting was adjourned to September 21, 2022.

All motions carried unless noted.

Victoria Giles, Secretary