

The Piedmont Regional Jail Authority Board meeting was held on December 07, 2022

The following were **Present:**

Not Present

Amelia Taylor Harvie

David Felts
*Abraham Redman

Ricky Walker

Buckingham William Kidd

*Roger Jamerson

Daniel Braxton

Karl Carter

Cumberland

Darrell Hodges

Derek Stamey

Robert Saunders

Lunenburg Edward Pennington
Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway Ted Costin

Robert Jones
John A. Roark

Prince Edward J. David Emert

*Sarah Puckett

Douglas Stanley
* David Wilmoth
Tony Epps

* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Capt. Lanay Walker
Lt. James Caddell
Capt. Steve Wade
Lt. Stephanie Hernandez
Sgt. Danielle Vaughan-Byrd
Lt. Sherard Tisdale

The meeting was called to order by the Chairwoman.

Staff in attendance introduced themselves and gave a brief description of their role at the facility.

The board members introduced themselves.

The minutes of the meeting held on October 19, 2022 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Edward Pennington.

The treasurer's report for October 2022 was approved by a motion from Tony Epps, seconded by Robert Saunders.

The accounts payable for October 2022 was accepted by a motion from Doug Stanley, seconded by William Kidd.

The current budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for October 2022.

The Superintendent's update addressed the following:

**Jail Board Meeting Piedmont Regional Jail
December 7, 2022**

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. Lobbyist Update (Commonwealth Strategy Group)
2. COVID #19 : 0 cases offenders / 0 positive cases staff
1 or 2 positive cases
3. Medical Wellpath (CCS) : 0 Vacancies 1 RN position vacant
4. Westwood Medication Bill (October)
5. Sanitation / Renovations Update: (Main Entrance/Control Rooms/Staff Dinning) Sanitation continues, Renovations are complete.
6. Capital Projects Update : Bar Screen / Tower Replacement and Dishwasher Replacement Update
Bar screen/ housing for bar screen estimate is \$468,000 and should be complete by June. Tower foundation etc. estimate is \$90,000 and should be complete mid-January to early February. The installation of the dishwasher will be contracted.
7. Security Vacancies (25 Security Officers)

8. VCBR (12 offenders)
9. Sustaining Federal Beds (100 /150)
10. Tour of VCBR Briefing
11. GED and Special Education Classes - Classes have begun
12. Commissary Fund Account (Money Market Account)
\$300,000 has been moved from the regular commissary account to a newly opened commissary money market account.
13. Tour by the Secretary of Public safety and Homeland Security
Tour is scheduled for December 14, 2022 from 1:00 to 1:30.
14. Key Watcher Touch (Update) The Key Watcher has been ordered
15. Tool Control (Placing all Tools on shadow boards/purchase our own tools)
16. Body Scanner (Intake) operational
17. Staff Incentive request by Superintendent (Finance Committee)
The finance committee recommended holding off and addressing this in salaries in the next budget year.

New Business

1. RFP for Medical Services (4 RFP for review) closed on Nov 15th
2. Electronic Key distributing system(Key Watcher Touch)
3. Body Scanner (Front Entry Area)
4. Replacing the Locking Mechanisms in M and B, C and D pods.
The Superintendent is looking into replacing 8 cell doors in M pod at a cost of around \$50,000.
5. ****Possible Close Session to discuss personnel matters.**

On a motion by Doug Stanley, seconded by Derek Stamey the meeting was adjourned to the Regular meeting on January 18, 2023.

All motions carried unless noted.

Gloria Giles, Secretary