

The Piedmont Regional Jail Authority Board meeting was held on March 15, 2023

The following were **Present:**

Not Present

Amelia Taylor Harvie
David Felts

*Abraham Redman

Ricky Walker

Buckingham William Kidd

*Roger Jamerson

Daniel Braxton
Karl Carter

Cumberland Darrell Hodges
Derek Stamey

Robert Saunders

Lunenburg Edward Pennington
Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway Ted Costin
Robert Jones

John A. Roark

Prince Edward J. David Emert

*Sarah Puckett

Douglas Stanley
* David Wilmoth
Tony Epps

* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
Melissa Case - Secretary

Also present: Sgt. Amy Baker
Major Royal Eanes
Rob Johnson – Prince Edward resident

The meeting was called to order by Chairwoman Gee.

Staff in attendance introduced themselves and gave a brief description of their role at the facility.

The board members introduced themselves.

The minutes of the meeting held on February 15, 2023 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Edward Pennington.

The treasurer's report for February 2023 was approved by a motion from Douglas Stanley, seconded by William Kidd.

The accounts payable for February 2023 was accepted by a motion from David Emert, seconded by Tony Epps.

The current budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for February 2023.

The Superintendent's update addressed the following:

**Board Meeting Piedmont Regional Jail Authority
March 15, 2023**

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. Commonwealth Strategy Group Update (Vice Chair Mr. Stanley)
2. COVID #19 : 0 positive offender / 0 positive cases staff
3. Medical Wellpath (CCS) : Vacancies 2 RN's and DON
4. Westwood Medication Bill (January 2023)
5. Sanitation / Renovations Update
6. Capital Projects Update : Bar Screen / Tower Replacement/ Key Watcher Touch (see attached photos)
7. Security Vacancies (Security Officer 27)
8. VCBR (14 offenders)
9. GED and Special Education Classes Update (3 females/ 4 males)
10. Successful Living Program (11 females / 8 Males)
11. Tool Control Update (April 1 Rollout)
12. Body Scanner for Front Gate
13. 23/24 FY Budget Recommendation (80% across board for Health insurance and 7.5% salary increase)
14. Discontinue Pay Incentive for Drafts Overtime/Volunteers (April 10)

New Business

- 1. RFP for Medical Services Update (negotiations are in progress with Mediko. There is a conference call scheduled for tomorrow to negotiate rates as low as possible while providing the necessary services for the offender population.**
- 2. Pay for Performance Increase Recommendation :**
 - Needs Improvement: 5%**
 - Contributor: 5.5%**
 - Exceeds Contributor: 6.5%**
 - Extraordinary Contributor: 7.5%**
- 3. Power DMS (Electronic Training Records) Update**

This will be implemented in April.
- 4. Locking Mechanisms in M pod then if satisfied through attrition complete (B, C and D pods)**
- 5. Suicide Preventive Renovation Project**
- 6. Conference Center Renovation**
- 7. Shift Differential Pay (Superintendent is looking at a different hourly rate for employees assigned to night shift.)**
- 8. ** Close Session if necessary****

The Superintendent asked for approval for the requested 80% contribution by the jail for dual and family health insurance premiums. (The finance committee will review the cost and notify the board of the amount approved to be submitted on the renewal.)

On a motion by Ted Costin, seconded by Edward Pennington the meeting was adjourned to the regular meeting on April 19, 2023.

All motions carried unless noted.

Gloria Giles, Secretary