

The Piedmont Regional Jail Authority Board meeting was held on September 20, 2023

The following were **Present:**

Not Present

Amelia Taylor Harvie
David Felts
*Abraham Redman

Ricky Walker

Buckingham William Kidd
Daniel Braxton
Karl Carter

*Roger Jamerson

Cumberland Derek Stamey
Robert Saunders

Darrell Hodges

Lunenburg Edward Pennington
Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway Philip Vannoorbeeck
Robert Jones

John A. Roark

Prince Edward J. David Emert
Douglas Stanley
* David Wilmoth

*Sarah Puckett

Tony Epps

* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Major Royal Eanes
Sgt. Charles Scott – PRJA Training
Danesha Brown - PRJA Officer
Sgt. Keyarre Haskins
Kristen Choate – RFC Auditor

The meeting was called to order by Chairwoman Gee.

Staff in attendance introduced themselves. The board members introduced themselves.

The minutes of the meeting held on August 16, 2023 of the Piedmont Regional Jail Authority Board were approved, by a motion from Edward Pennington, seconded by Derek Stamey.

The treasurer's report for August was approved by a motion from Doug Stanley, seconded by Robert Saunders.

The accounts payable for August 2023 was accepted by a motion from David Emert, seconded by Robert Saunders.

The Budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for August 2023.

Kristen Choate of Robinson, Farmer, Cox Associates presented the Audit results for the jail for fiscal year 2023.

The Chairwoman distributed correspondence from the compensation board explaining budget adjustments include in the budget signed by the governor that impacts the finances of the jail.

Doug Stanley made a motion that the financial report be accepted as presented, seconded by Edward Pennington.

The Superintendent continued with his Agenda.

Piedmont Regional Jail Authority Board Meeting Agenda

September 20, 2023

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. Westwood Medication Bill (August 2023)
2. Suicide Prevention (All female pods completed)
3. Capital Projects Update: Bar Screen / Key Watcher Touch
4. Exterior Doors (14) temporary enhancements completed
5. Security Vacancies (24)
6. VCBR (14 offenders)
7. GED and Special Education Classes Update (3 females/ 6 males)
8. Successful Living Program (Screening Offenders)
9. Successful Living Peer Support Group (3 females/ 4 males)

10. Drivers Education Class (5 females / 8 males)
11. Pay for Performance and Shift Differential Pay (tabled)
12. Cost analysis for housing federal offenders. (Current rate is 65/75 dollars for any over 92. Per Jail Cost report should be charging \$77.51 expenditures per diem with debt services.
13. Facility Operations (Restricted Movement on the Night Shift Continues)

New Business

- a. Capital Projects are still in progress. Interior cell door and control room door enhancements. Interior cell doors to have current locking mechanism replaced with tamper proof locks. Offender are defeating the locking mechanism and exiting cell without staff approval. This poses a serious security risk and safety hazard for staff and offenders. Recommend Tamper proof Locks and monitoring system in control rooms. See capital projects list. Had two (2) contractors attend pre-bid meeting held on 9/12/2023. **(CML Security and Fincham Construction (Ohio)**
- b. Perimeter Fence Enhancement (Fence Detection System/ Additional Razor Wire) See capital projects list
- c. Exterior Doors (16) to be upgraded to a more secure door with a tamper proof locking system with visual and auditable alarms. Monitoring systems via control rooms and main hallway. See capital projects list.
- d. Updated Capital Projects List (September 20, 2023)
** Closed Session if Necessary**

The Superintendent clarified to Derek Stamey that items in the phases would be priced in the RFP and approved by the board prior to the projects being done. The Chairwoman noted that items 3 thru 8 on the capital projects list totaled 1,114,000, and they were listed under FY23/24 however would need to be pushed to a later date. The Superintendent agreed. He informed the board that the US Marshalls visited the jail

and were impressed with the improvements that have been made. The Superintendent will meet with them again on September 29th to discuss housing and financial issues for resuming business with them. He noted the cons associated with housing federal inmates. Drugs, gang affiliation, and assaults have not been an issue since the feds left. With the current contract rate of \$65.00 the jail would not make money on federal inmates after the state holds back \$19.10 per inmate day. The Chairwoman distributed documents to the board to complete and return to her to be used in the Superintendent's annual evaluation.

By a motion from Doug Stanley, seconded by Edward Pennington, the meeting was adjourned to October 18, 2023.

All motions carried unless noted.

Gloria Giles, Secretary

Piedmont Regional Jail
Capital Projects List 2023/2024
Revised: September 20, 2023
Projects are prioritized.

FY 2023/2024

1. Complete Bar Screen (Waste Water) Project: Projected **Completion Date (December 2023):**
\$500,000.00

2. **HOUSING UNITS B, C, D, M (interior Cell Doors Lock replacements)**
RFP closes October 2, 2023.

- i. Current cell doors are hinged and consist of Southern Folger 120M electro-mechanical locks. There are 44 doors in these locations.
- ii. Replace existing locks with detention grade tamper resistant locks with the capability to display status of lock position (secure or unsecure) at the cell location and control room.
- iii. Each cell door shall have an electro-mechanical lock that will operate with our existing control center.
- iv. Each lock shall have capability to operate by key during emergency situations.
- v. All locks

A. Housing Unit A

- vi. Current cell doors are sliding doors. There are 12 cells in this location
- vii. Convert sliding doors to hinged doors with detention grade tamper resistant locks with the capability to display the status of the lock position (secure or unsecure) at the cell location and control room.

Exterior doors

- viii. There are sixteen (16) doors on the exterior of the facility. This includes 8 commercial grade doors to be upgraded to detention grade doors and locks, five (5) detention grade doors that require existing locks to be replaced and add audio and visual alarms, two (2) detention doors that currently have audio alarms but will require a visual alarm installed, as well as replace existing locks, and one (1) detention door that require the existing locks to be replaced and add an audio and visual alarm to the door.

PHASES OF WORK

- b. Phase 1:
 - i. Replace locking mechanism in cell doors in Housing Units C, D, M and install steel frame mesh doors to three (3) control rooms.
- c. Phase 2:

- i. Replace locking mechanism in cell doors in Housing Units A and B. Cell doors in housing unit A currently has sliding doors and shall be converted to hinged doors.
 - d. Phase 3:
 - i. Replace and/or repair sixteen (16) exterior doors with detention grade doors and locks. Each door shall have an audio and visual alarm installed.
- 3. Integrated Security Systems gave a quote on an outer/inner fence detection and roof microwave detections system: **\$114,000.00**. Convergent will be submitting a quote on a fence detection system in near future. **(RFP being created)**
- 4. Perimeter Fence Enhancement: **Hurricane Fence** gave a quote for additional razor wire installed round entire facility will cost approximately **\$450,000.00**.
- 5. Replace flooring in Tray Room: **\$150,000.00**
- 6. Electronic Mail System: **\$100,000.00**
- 7. JMS Suicide Prevention Project Completion (A, B, C, D, F and 02 pod): **\$150,000.00**
- 8. Repave Perimeter Road and Training House Road: **\$150,000.00**

FY 2024/2025

- 1. Upgrade Housing unit Control Panels/ ensure override system is in place. \$\$ **Unknown**
- 2. Body Scanner (Front Entrance): \$160,000.00
- 3. Administration Building: Gathering information on the Town Building that may be for sale in the future. \$ **(Unknown at this time)**
- 4. Warehouse: Need a receiving and distribution center for materials and supplies.
- 5. Annex Housing (Work Release/Outside Workers/Weekenders) / Medical Housing Unit)