

**The Piedmont Regional Jail Authority Board meeting was held on February 21, 2024**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie

David Felts  
\*Phillip Siegle

Ricky Walker

Buckingham William Kidd

\*Albert Jamerson

Daniel Braxton  
Karl Carter

Cumberland Darrell Hodges

Derek Stamey

Robert Saunders

Lunenburg Edward Pennington

Tracy Gee

Arthur Townsend

\*Donald Penland

Nottoway

Steve Bowen

Robert Jones  
William Collins  
Martina Chandler

Prince Edward

J. David Emert

\*Sarah Puckett

Douglas Stanley

\* David Wilmoth

Tony Epps

\* Denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Major Lanay Walker  
Lt Kevin Hicks  
Dean Westerlund – IT  
Camilla Patman – Admin. Office Specialist  
JB Allen – HSA  
Makayla Blowers – officer  
Justin Francis – Officer

Tamika Lawrence – Officer  
Tammy Mota – Officer  
Demetrius Smith – Officer  
Shaterrah Smith – Officer

The meeting was called to order by Vice Chairman Doug Stanley.

The Board and staff in attendance introduced themselves.

The minutes of the meeting held on January 17, 2024 of the Piedmont Regional Jail Authority Board were approved, by a motion from Edward Pennington, seconded by William Kidd.

The treasurer's report for January 2024 was approved by a motion from Arthur Townsend, seconded by Robert Saunders.

The accounts payable for January 2024 was approved by a motion from Tony Epps, seconded by Daniel Braxton.

The Budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for January 2024.

The Superintendent continued with his Agenda:

## **Piedmont Regional Jail Authority Board Meeting Agenda**

February 21, 2024

Staff attending meeting will introduce themselves and give brief bio.

### **Old Business**

1. Westwood Medication Bill (January 2024)
2. Capital Projects Update: Bar Screen in progress (**Give update**)
3. **Key Watcher Touch Update**
4. Security Vacancies (12)
5. VCBR (15 offenders)
6. GED and Special Education Classes Update (**Going Well**)
7. Successful Living Program (**Going Well**)
8. Successful Living Peer Support Group (**Going Well**)
9. Religious Services (**Going Well**)
10. Drivers Education Class (**Going Well**)

11. Pay for Performance and Shift Differential Pay (**tabled until budget work session for 24/25 FY**)
12. Cost analysis for housing federal offenders. (**Effective December 1<sup>st</sup> 2023 there no longer an exemption for federal offenders. Current per diem rate is 65 dollars. \$75 dollars per diem for any over 92. Per Jail Cost report 2022 indicates that we should be charging \$77.51 expenditures per diem with debt services.**)
13. CML has been award the contract (**\$1,486,731.00**) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.
14. **Capital Projects list dated January 2024**

### **New Business**

1. Discussion on Jail Board Attendance  
**The Superintendent read a recommendation from the jail attorney for reasons not to implement an attendance clause in the bi-laws for the authority. The board was in agreement with this recommendation.**
2. Perimeter Fence Enhancement (Fence Detection System) Pre-Bid Conference for fence detection October 11, 2023. Had several attendees. Closes on 10/30/2023. Three bids received were **James River Communications, Powhatan, Va. \$160,689.28 / Standford Federal, Stafford Virginia \$86,636.00. / ASI Security Inc., Virginia Beach \$136,123.22 (Will setup zoom with finance committee to discuss proposals prior to next meeting).**
3. Flipp Program (Solar Training)

**The Superintendent informed the board he will be asking the finance committee to consider funding for exterior fence and increased perimeter lighting. He sighted deficiencies found at Richmond City Jail. He plans to be proactive to prevent the**

**three deficiencies: obstruction of View, falsifying rounds, and failure to report unusual incidents from being applicable to Piedmont Regional Jail. Richmond City Jail is now required to go to electronic rounds and the Superintendent feels it is just a matter of time before it will be a requirement in all jails. The Superintendent has requested a 25% match from the state for the doors and lock enhancement and the perimeter lighting costs. This match may be approved unless the state uses the available funds for other projects.**

**\*\* Scheduled Finance Committee Meeting \*\* (will be rescheduled)**

By a motion from Darrell Hodges seconded by Tony Epps, the meeting was adjourned to March 20, 2024.

**All motions carried unless noted.**

Gloria Giles, Secretary