

The Piedmont Regional Jail Authority Board meeting was held on April 17, 2024

The following were **Present:**

Not Present

Amelia Taylor Harvie
David Felts

*Phillip Siegle
Ricky Walker

Buckingham William Kidd
Daniel Braxton
Karl Carter

*Albert Jamerson

Cumberland
Derek Stamey
Robert Saunders

Darrell Hodges

Lunenburg
Tracy Gee

Edward Pennington

Arthur Townsend
*Donald Penland

Nottoway Steve Bowen
Robert Jones
William Collins

Martina Chandler

Prince Edward
J. David Emert
Douglas Stanley
* David Wilmoth
Tony Epps

*Sarah Puckett

* Denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Major Royal Eanes
Lt Kevin Hicks
Kadeshia Wright – Officer
Lt. James Caddell - Investigator

The meeting was called to order by the Chairwoman, Tracy Gee.

The Board and staff in attendance introduced themselves.

The minutes of the meeting held on March 20, 2024 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Derek Stamey.

The treasurer's report for March 2024 was approved by a motion from David Emert, seconded by Tony Epps.

The accounts payable for March 2024 was approved by a motion from David Emert, seconded by William Kidd.

The Budget was reviewed.

The commissary account was reviewed. **The Superintendent reported that the commissary sales were increasing as a result of additional federal inmates.**

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for march 2024.

The Superintendent continued with his Agenda:

Piedmont Regional Jail Authority Board Meeting Agenda

April 17, 2024

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. Westwood Medication Bill (February 2024)
2. Capital Projects Update: Bar Screen Project (**Completed**)
3. **Key Watcher Touch Update (Main Jail)**
4. Security Vacancies (10 officers)
5. VCBR (16 offenders) **Steve Bowen requested that detailed information be provided to Nottoway County at the end of the fiscal year regarding the cost for these offenders. He will send an email detailing data he will need.**
6. GED and Special Education Classes Update (**Going Well**)
7. Successful Living Program (**Going Well**)
8. Successful Living Peer Support Group (**Going Well**)
9. Religious Services (**Going Well**)
10. Drivers Education Class (**Going Well**)

11. Pay for Performance and Shift Differential Pay
12. Cost analysis for housing federal offenders. **(Effective December 1st 2023 there no longer an exemption for federal offenders. Current per diem rate is 65 dollars. \$75 dollars per diem for any over 92. Per Jail Cost report 2022 indicates that we should be charging \$77.51 expenditures per diem with debt services.**
13. CML has been award the contract **(\$1,486,731.00)** to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.
14. Capital Projects list dated January 2024
15. K9 Replacement

New Business

1. Discuss 24/25 Budget
2. Perimeter Fence Enhancement (Fence Detection System) Pre-Bid Conference for fence detection October 11, 2023. Had several attendees. Closes on 10/30/2023. Three bids received were **James River Communications, Powhatan, Va. \$160,689.28 / Standford Federal, Stafford Virginia \$86,636.00. / ASI Security Inc., Virginia Beach \$136,123.22 (Update).**
3. Submitting documentation requesting increase in price per diem for housing federal offenders. Also, a price increase for hourly rate for security staff. The mileage rate will be the government rate. **The requested housing rate is \$105.00 per day. The requested staff rate is \$35.00. It can take up to a year for this request to be approved.**

The Superintendent requested that the board consider the proposed budget. The Chairwoman asked if anyone was prepared to make a motion on the proposed FY2025 budget. Doug Stanley made a motion that the proposed budget be adopted as presented. Derek Stamey seconded the motion with an amendment to include an attempt be made to forward to the next fiscal year any unused funds identified as a result of the additional funding for positions received from the compensation board in FY2024. These funds will be used for capital projects to further reduce any costs to the counties.

By a motion from William Kidd seconded by Robert Saunders the meeting was adjourned to May 15, 2024.

All motions carried unless noted.

Gloria Giles, Secretary