

The Piedmont Regional Jail Authority Board meeting was held on July 17, 2024

The following were **Present:**

Not Present

Amelia Taylor Harvie
David Felts
Ricky Walker

*Phillip Siegle

Buckingham

William Kidd
*Albert Jamerson
Daniel Braxton

Karl Carter

Cumberland

Darrell Hodges

Derek Stamey

Robert Saunders

Lunenburg

Edward Pennington

Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway

Steve Bowen
Robert Jones
William Collins

Prince Edward

J. David Emert
*Sarah Puckett

Douglas Stanley

* David Wilmoth
Tony Epps

* Denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Major Lanay Walker
Kadeshia Wright - Officer
Porsha Patchin - Intel Officer

The meeting was called to order by the Chairwoman, Tracy Gee.

The Board and staff in attendance introduced themselves.

The minutes of the meeting held on June 12, 2024 of the Piedmont Regional Jail Authority Board were approved, by a motion from Doug Stanley, seconded by Derek Stamey.

The treasurer's report for June 2024 was approved by a motion from Doug Stanley, seconded by Robert Jones.

The bills/warrants for June 2024 were approved by a motion from Derek Stamey, seconded by Steve Bowen.

The Budget was reviewed. **(Mrs. Giles informed the board that a budget vs actual report for last fiscal year was run today and showed a net income of over \$300,00. There will be some additional bills to be paid for last fiscal year. Once all bills are paid and the financial audit is performed and any adjustments made, the final net income for last fiscal year will be available. The board will be notified of this amount and it will be used to reduce billing to the counties.)**

The commissary account was reviewed. **(commissary funds have increased)**

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for June 2024.

The Superintendent continued with his Agenda:

Piedmont Regional Jail Authority Board Meeting Agenda

July 17, 2024

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. Capital Projects Update: Bar Screen Project **(Completed)**
2. **Key Watcher Touch Update (Release /Intake Department Operational)**
3. Security Vacancies (9 officers)
4. VCBR (13 offenders)
5. GED and Special Education Classes Update **(Going Well)**
6. Successful Living Program **(Going Well)**
7. Successful Living Peer Support Group **(Graduation June there were 9 graduates)**
8. Religious Services **(Going Well)**
9. Drivers Education Class **(Going Well)**
10. Cost analysis for housing federal offenders. **(Effective December 1st 2023 there no longer an exemption for federal offenders.**

Current per diem rate is 65 dollars. \$75 dollars per diem for any over 92. Per Jail Cost report 2022 indicates that we should be charging \$77.51 expenditures per diem with debt services.

- 11. CML has been award the contract (\$1,486,731.00) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.**
- 12. Capital Projects list dated January 2024**
- 13. FY 24/25 Budget and appropriations approved in May 2024**
- 14. Replacing Commissary Storage**

New Business

- 1. Westwood Medication Bill (June 2024)**
- 2. Perimeter Fence Enhancement (Fence Detection System) Pre-Bid Conference for fence detection October 11, 2023. Had several attendees. Closes on 10/30/2023. Three bids received were James River Communications, Powhatan, Va. \$160,689.28 / Standford Federal, Stafford Virginia \$86,636.00. / ASI Security Inc., Virginia Beach \$136,123.22 (Update). Have received updated pricing from 2 contractors James River and ASI.**

The Superintendent requested approval to award the contract for the fence project to James River Communications.

(Doug Stanley made a motion seconded by Derek Stamey to accept the bid from James River Communications for the perimeter fence project. The cost of the project will not exceed \$175,000. A 10% contingency was also approved.)

- 3. Pending Approval: Submitted documentation requesting increase in price per diem for housing federal offenders. Also, a price increase for hourly rate for security staff. The mileage rate will be the government rate.**

4. FCC telephone rates (Update)

The phone commission could be abolished if the rate update is approved. The Superintendent will inform the board of the outcome of this.

5. CML Project Payment Timeline (Updated Handout 7/1/2024)

6. Replacement of K9 and Training for Officer (See info from Tarheel Training Academy)

7. Replacing Sinks in restrooms of I and L Buildings (JIMS)

The cost for replacement for both buildings is \$34,760

**** Close Session if Needed ****

The Superintendent advised the board that the floor in the tray room needs to be replaced.

The board requested that an updated CIP be presented at the next meeting to include the new projects for consideration.

Tracy Gee advised the board that it is time to begin the Superintendent's annual evaluation. She will be arranging a meeting with the personnel committee soon. The personnel committee members are Taylor Harvey, Karl Carter, Robert Jones, David Felts and Tracy Gee.

By a motion from Derek Stamey seconded by Robert Jones the meeting was adjourned to August 21, 2024.

All motions carried unless noted.

Horia Gules, Secretary