

The Piedmont Regional Jail Authority Board meeting was held on August 21, 2024

The following were **Present:**

Not Present

Amelia Clarence Monday
 David Felts
 *Phillip Siegle

Ricky Walker

Buckingham *Albert Jamerson
 Karl Carter

William Kidd

Daniel Braxton

Cumberland Derek Stamey
 Robert Saunders

Darrell Hodges

Lunenburg Edward Pennington
 Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway Steve Bowen
 Robert Jones
 William Collins

Prince Edward J. David Emert
 Douglas Stanley
 * David Wilmoth

*Sarah Puckett

Tony Epps

* Denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)
 Gloria Giles - Secretary

Also present: Major Royal Eanes
 Andre Wiley- Maintenance
 Jamie Ford - Officer
 Jonavin Infante – Officer
 Charles Scott – LT Training
 Ajavious Watkins – Officer
 Stephanie Hernandez – LT transportation
 Verlesha Holman - AOS

The meeting was called to order by the Chairwoman, Tracy Gee.

The Board and staff in attendance introduced themselves.

The minutes of the meeting held on July 17, 2024 of the Piedmont Regional Jail Authority Board were amended to include a 10% contingency in addition to the \$175,000 for the fence project bid from James River Communications. The minutes with this amendment were approved, by a motion from Doug Stanley, seconded by Edward Pennington.

The treasurer's report for July 2024 was approved by a motion from Doug Stanley, seconded by Robert Saunders.

The bills/warrants for July 2024 were approved by a motion from Edward Pennington, seconded by Robert Jones.

The Budget was reviewed. **(Tracey Gee instructed the current budget be amended to include the approved cost for the new K9.)**

Tracey Gee signed the RFC audit agreement for the financial audit for FY2024.

The commissary account was reviewed. **(commissary funds have increased)**

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for July 2024.

The Superintendent discussed the requested contract increase with the feds. He is hoping for a rate increase to \$95.00 per day to begin November 1, 2024.

The Superintendent continued with his Agenda:

Piedmont Regional Jail Authority Board Meeting Agenda

August 21, 2024

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. Capital Projects Update: Bar Screen Project **(Completed)**
2. **Key Watcher Touch Update (Release /Intake Department Operational)**
3. Security Vacancies (5 officers)
4. VCBR (20 offenders)
5. GED and Special Education Classes Update **(Going Well)**
6. Successful Living Program **(Going Well)**
7. Successful Living Peer Support Group **(Graduation June there were 9 graduates)**

8. Religious Services (**Going Well**)
9. Drivers Education Class (**Going Well**)
10. Cost analysis for housing federal offenders. (**Effective December 1st 2023 there no longer an exemption for federal offenders. Current per diem rate is 65 dollars. \$75 dollars per diem for any over 92. Per Jail Cost report 2023 indicates that we should be charging \$87.12 expenditures per diem with debt services.**)
11. CML has been award the contract (**\$1,486,731.00**) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.
12. **Capital Projects list dated January 2024**
A new Capital Projects list was distributed. The new changes that were added were the camera system upgrade at a cost of \$79,698 and Digital Security Rounds at a cost of \$41,788. The Superintendent is hoping to complete these projects in the current fiscal year using funds generated from federal contracts above what was budgeted. This approach will not put any additional financial burden on the counties. An updated Capital Projects list will be distributed at next months meeting. Derek Stamey requested that all Capital Projects be identified prior to the budget being adopted. The Superintendent agreed that the new projects will proceed only if funding allows.
13. FY 24/25 Budget and appropriations approved in May 2024
14. Commissary Storage Replacement

New Business

1. Updated CIP 24/25
2. Westwood Medication Bill (July 2024)
3. **Pending Approval:** Submitted documentation requesting increase in price per diem for housing federal offenders. Also,

a price increase for hourly rate for security staff. The mileage rate will be the government rate.

4. FCC telephone rates (Update)

The current contract will end in December. Funding for inmate telephone commission will stop then. This will result in a budgeted loss of \$300,000.

5. CML Project Payment Timeline (Updated Handout 7/1/2024)

CML restructured the payment schedule. The new schedule allows for a better cash flow to be able to make the payments.

6. K9 Replacement and Training for Officer

**** Close Session if Needed ****

The Superintendent requested that the date for the September meeting be changed from September 18 to September 25th. He also requested that Taylor Harvie be invited and recognized for his service. By a motion from David Emert, seconded by Derek Stamey these requests were approved.

Tracy Gee asked for volunteers for the personnel committee. David Emert and Phillip Siegle volunteered. She requested that all members complete the evaluation form for the Superintendent and email it to her. The personnel committee will meet prior to next month's meeting.

By a motion from David Emert seconded by Edward Pennington the meeting was adjourned to September 25, 2024.

All motions carried unless noted.

Gloria Giles, Secretary