

The Piedmont Regional Jail Authority Board meeting was held on November 20, 2024

The following were **Present:**

Not Present

Amelia Clarence Monday
David Felts
Ricky Walker

*Phillip Siegle

Buckingham William Kidd
Daniel Braxton
Karl Carter

*Albert Jamerson

Cumberland Derek Stamey
Robert Saunders

Darrell Hodges

Lunenburg Edward Pennington
Tracy Gee

Arthur Townsend
*Donald Penland

Nottoway Steve Bowen
Robert Jones
William Collins

Prince Edward J. David Emert
Douglas Stanley
* David Wilmoth

*Sarah Puckett

Tony Epps

* Denotes alternates

Also, present

Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Major Royal Eanes
Capt. Kevin Hicks
Charles Scott – LT Training
Melody Mann – Mental Health
Officers: Carwile, Crater, Foster, Lambert
Shaletha Manson – Food Service
Paula Saunders – Food Service

The meeting was called to order by the Chairwoman, Tracy Gee.

Guests in attendance and board member introduced themselves.

The minutes of the meeting held on October 16, 2024 of the Piedmont Regional Jail Authority Board were approved, by a motion from Davis Emert, seconded by Edward Pennington.

The treasurer's report for October 2024 was approved by a motion from David Emert, seconded by Doug Stanley.

The bills/warrants for October 2024 were approved by a motion from Robert Saunders, seconded by Edward Pennington.

The Budget was reviewed

The commissary account was reviewed. (**commissary funds have increased**)

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for October 2024.

Kristen Choate of Robinson, Farmer, Cox Associates presented the Audit results for the jail for fiscal year 2024.

Doug Stanley made a motion that the financial report be accepted as presented, seconded by David Emert.

The Superintendent continued with his Agenda:

Piedmont Regional Jail Authority Board Meeting Agenda

November 20, 2024

Staff attending meeting will introduce themselves and give brief bio.

Old Business

- 1. Key Watcher Touch Update (Release /Intake Department Operational) In process of gearing up Main Jail key system.**
2. Security Vacancies (12 officers)
3. VCBR (17 offenders)
4. GED and Special Education Classes Update (**Going Well**)
5. Successful Living Program (**Graduation October 18**)
6. Successful Living Peer Support Group (**Going well**)
7. Religious Services (**Going Well**)

8. Drivers Education Class (**Going Well**)
9. Cost analysis for housing federal offenders. (**Effective November 1st 2024 Per diem rate is 93 dollars. Security Officers rate will be 35 dollars per hour. Per Jail Cost report 2023 indicates our per diem including debt services \$88.12.**)
10. CML has been award the contract (**\$1.486,731.00**) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.
11. FY 24/25 Budget and appropriations approved in May 2024
12. Commissary Storage Replacement
13. K9 Replacement and Officer Training scheduled for (January 2025) four weeks of training. Retire Badger and donate to Officer Arthur (K9 Handler)
14. FCC telecommunication rates (April 2025)
15. **Pending Approval:** Submitted documentation requesting increase in price per diem for housing federal offenders. Also, a price increase for hourly rate for security staff. The mileage rate will be the government rate.
16. **Update CIP 24/25**
17. **Fence Intrusion System (Tentative Start Date November)**
18. **Decision Points and Making it on Supervision”**

New Business

1. Audit Report (RFC)
2. BOLRJ Audit Report (Superintendent)
3. Salary Scale
4. Organizational Chart
5. The McShin Foundation (Superintendent)
6. Westwood Medication Bill (October 2024).

**** Close Session if Needed ****

By a motion from Doug Stanley seconded by Steve Bowen the meeting was adjourned to January 15, 2025.

All motions carried unless noted.

Gloria Giles, Secretary