

**The Piedmont Regional Jail Authority Board meeting was held on January 15, 2025**

**The following were Present:**

**Not Present**

Amelia Clarence Monday  
David Felts  
Ricky Walker

\*Phillip Siegle

Buckingham Daniel Braxton  
Karl Carter

William Kidd  
\*Albert Jamerson

Cumberland Derek Stamey  
Robert Saunders

Darrell Hodges

Lunenburg Edward Pennington  
Tracy Gee

Arthur Townsend  
\*Donald Penland

Nottoway Steve Bowen  
Robert Jones  
William Collins

Prince Edward J. David Emert

\*Sarah Puckett

Douglas Stanley

\* David Wilmoth  
Tony Epps

\* Denotes alternates

Also, present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Capt. Kevin Hicks  
Charles Scott – LT Training  
Officers: J. Robinson, H. Jones, J. Watson, I. Abdul-Musawwir, S. Quick,  
N. Hancock, Z. Lyttle, M. Parsons  
Crystal Knight – Re-Entry Counselor

The meeting was called to order by Superintendent Jerry Townsend who opened the floor for nominations for Jail Board Authority Chairman. Tracy Gee was nominated by Douglas Stanley for Chairwoman. Douglas Stanley was nominated by David Emert for Vice chairman. There were no other nominations. By a unanimous vote Tracy Gee was elected as Chairwoman and Douglas Stanley was elected as Vice Chairman, for 2025.

Guests in attendance and board member introduced themselves.

The minutes of the meeting held on November 20, 2024 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Edward Pennington.

The treasurer's reports for November and December 2024 were approved by a motion from David Emert, seconded by Doug Stanley.

The bills/warrants for November and December 2024 were approved by a motion from David Emert, seconded by Edward Pennington.

The Budget was reviewed

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for November and December 2024.

The Superintendent continued with his Agenda:

## **Piedmont Regional Jail Authority Board Meeting Agenda**

January 15, 2025

Staff attending meeting will introduce themselves and give brief bio.

### **Old Business**

- 1. Key Watcher Touch Update (Release /Intake Department Operational) In process of gearing up Main Jail key system.**
2. Security Vacancies (officers 5)
3. VCBR (offenders 19)

Steve Bowen informed the board that the state is increasing the amount paid to Nottoway County for VCBR offenders as a result of the data presented to Nottoway by the jail. This funding will increase from \$210,000 to \$500,000.

4. GED and Special Education Classes Update (**Going Well**)
5. Successful Living Program (**Going well**)
6. Successful Living Peer Support Group (**Going well**)

7. Religious Services (**Going Well**)
8. Drivers Education Class (**Going Well**)
9. Cost analysis for housing federal offenders. (**Effective November 1<sup>st</sup> 2024 Per diem rate is 93 dollars (Approved).**)
10. **CML has been award the contract (\$1.486,731.00) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms. Installation has begun.**
11. FY 24/25 Budget and appropriations approved in May 2024
12. Commissary Storage Replacement
13. K9 Replacement and Officer Training scheduled for (January 2025) four weeks of training. Retire Badger and donate to Officer Arthur (K9 Handler)
14. FCC telecommunication rates (April 2025)
15. **Update CIP 24/25 (October 16<sup>th</sup>)**
16. **Fence Intrusion System (Tentative Start Date November) Installation has begun**
17. **Decision Points and "Making it on Supervision"**

### **New Business**

1. Election of Chair Person and Vice Chair Person
2. Statement Of Economic Interest
3. Updated Salary Scale
4. K9 Training Update K9 Officer is in School
5. Staff Searches (shoes/paper)
6. Medication Statements (November/December)
7. McShin Foundation Update (Recovery Program)

The Superintendent requested the board to ask their board of Supervisors for funding for this service from the opioid money that each county received. The Superintendent will also pursue grants for this service. He is hoping to begin this service March 1, 2025.

8. Successful Living Program Update
9. Decision Points (District 24 Farmville PP (Mr. Kelsey)
10. Making It on Supervision (Pending Staffing)
11. Parenting Group (Pregnancy Support Center Farmville)
12. Capital Projects Update (CML Door/Project/ Fence Intrusion)

**\*\* Close Session if Needed \*\***

By a motion from Doug Stanley seconded by Edward Pennington the meeting was adjourned to February 19, 2025.

**All motions carried unless noted.**

Gloria Gules, Secretary