

**The Piedmont Regional Jail Authority Board meeting was held on March 17, 2021 via WebEx hosted by Taylor Harvie**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie

David Felts  
Abraham Redman

Ricky Walker

Buckingham

William Kidd  
\*Roger Jamerson

Frank Knott  
Rebecca Carter

Cumberland

Darrell Hodges

Don Unmussig

Robert Saunders

Lunenburg

Edward Pennington  
Tracy Gee

Arthur Townsend  
\*Donald Penland

Nottoway

Ronald Roark

Robert Jones  
John A. Roark

\*C.L. Abernathy Jr.

Prince Edward James Garnett

\*Sarah Puckett  
Douglas Stanley

\*David Wilmoth  
Tony Epps

\* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles (Secretary)

The meeting was called to order by the Chairman.

The minutes of the meeting held on February 17, 2021 of the Piedmont Regional Jail Authority Board were approved by a motion from Frank Knott, seconded by Edward Pennington.

The treasurers' report for February 2021 was approved by a motion from Frank Knott, seconded by Tracy Gee.

The accounts payable for February 2021 was accepted by a motion from Tracy Gee, seconded by Tony Epps.

The current budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for February 2021.

The Superintendent's update addressed the following:

There are currently 320 Covid vaccines available. 74 employees have had at least one vaccine. 54 of those employees have had both vaccines. 108 offenders have had at least one vaccine. 42 offenders have had both vaccines.

There was an incident with an offender that was admitted to the jail under the influence of some type of alcohol or drug. Use of force was used to control the offender. This offender has since been bonded out of the facility.

A meeting was held with Wellpath to address the shortage of nurses and the liability issues this could cause for the facility. Wellpath assured that they would provide adequate coverage as outlined in the Department of Justice expectations. The jail will be credited for hours not filled according to the current approved staffing plan.

Gloria Giles informed the board that the budget is being modified according to the budget estimates that were provided by the compensation board. This resulted in an increase of \$140,000 over the previously presented budget for FY2022. The budget will be finalized once it is signed by the governor.

Sanitation continues within the jail. (painting, floors, etc.)

One of the backup servers has been received.

The SUV and one Gator have been purchased.

The Superintendent will meet with the roofing contractor tomorrow at 11:00 to discuss the roof project.

The quote for the camera integration should be received next week.

All maintenance tools have been moved out of the jail interior, and moved outside the jail.

There are 10 to 12 staff vacancies. There are still 2 vacant food service positions, in spite of increasing salaries for these positions. HR continues to aggressively use all methods available to recruit new staff. There will be a job fair in Amelia in April.

The new fuel pump located at the facility is now operational.

The Superintendent and the Chairman will meet with Mr. Wilson at VCBR on March 31, to discuss options regarding the increasing number of VCBR inmates being sent to the jail.

The self-med program for offenders continues successfully

The jail is working on a vision and mission statement for the facility. An eagle has been chosen as the mascot. Staff has been encouraged to develop a motto to accompany the mascot. The employee that submits the chosen motto will receive 2 consecutive days off with pay. Objectives will be developed in the future as well as a dashboard to track progress.

The Superintendent presented the medication bills for the member counties.

Prince Edward has given the jail a K9 (drug dog). A handler will be chosen and will attend classes for a K9 handler. A K9 policy will be developed to mirror D.O.C.

12 hr. shifts will begin April 5, 2021.

Employee searches will begin in mid-April.

The meeting was adjourned to April 21, 2021 via WebEx.

**All motions carried unless noted.**

\_\_\_\_\_, Secretary