

**The Piedmont Regional Jail Authority Board meeting was held on October 20, 2021**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie  
David Felts  
Ricky Walker

Abraham Redman

Buckingham Daniel Braxton  
Karl Carter

William Kidd  
\*Roger Jamerson

Cumberland Robert Saunders

Darrell Hodges

Lunenburg Edward Pennington  
Tracy Gee  
Arthur Townsend

\*Donald Penland

Nottoway Ted Costin  
Robert Jones  
John A. Roark

\*B.R. Fulford

Prince Edward Douglas Stanley  
Tony Epps

James Garnett  
\*Sarah Puckett

\* David Wilmoth

\* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles (Secretary)

The meeting was called to order by the Vice Chairman.

The minutes of the meeting held on September 15, 2021 of the Piedmont Regional Jail Authority Board were approved by a motion from Doug Stanley, seconded by John Roark.

The treasurers' report for September 2021 was approved by a motion from John Roark, seconded by Tony Epps.

The accounts payable for September 2021 was accepted by a motion from Edward Pennington, seconded by John Roark.

The current budget was reviewed.

The finance committee will review the billing schedule to the counties.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for September 2021.

The Superintendent's update addressed the following:

1. COVID / Vaccine Update: There are 2 positive COVID employees, 0 offenders at this time. There has been 67 staff fully vaccinated, 23 offenders partially vaccinated, 267 offenders fully vaccinated. There are 70 vaccines presently on inventory.
2. Random testing of all unvaccinated staff/ visitors and contractors will only be tested if requesting contact with offenders or other staff. This will begin on November 1<sup>st</sup> and will be weekly.
3. Budget (Administrative Assistant)
4. Wellpath Medical Update: 2 Vacancies (RN's)
5. Sanitation (Ongoing)
6. Capital Projects: Bar Screen (RFP being drafted by Timmons Group) Superintendent requested that this project be paid using ARPA funds  
Walk-in Freezer and Generator – are being purchased. The generator will power both the freezer and fuel pump.
7. Staff Vacancies (1 Food Service Supervisor, 18 Security Officers)
8. VCBR (19 offenders, brief on visit Chairman Garnett, Superintendent and Mr. Roark )  
Mr. Costin will research the additional funding for Nottoway for VCBR inmates housed at the jail.
9. Medication Bill (Counties)
10. Visitation (TBA)

11. Moseley Architectures (Tower Replacement) will meet with the Superintendent Friday.
12. Commonwealth Strategy Group (lobbyist for unfunded positions) by a motion from John Roark seconded by Robert Saunders, funds were approved for this expense using vacancy savings, with a cost of \$30,000.
13. ARPA Funding Request-Superintendent requests that the Bar Screen project estimated at \$380,000 and a reimbursement for wages paid due to COVID amounting to \$103,360 be paid to the jail using ARPA funds.
14. Bonus Compensation Board (Superintendent /Board Chair)  
By a motion from John Roark, seconded by Daniel Braxton, the original bonus request submitted by the Superintendent for staff not included in the compensation board bonus was approved in the amount of \$58,000. The motion stated that the bonus is to be paid using vacancy savings.  
Tracy Gee, Taylor Harvey, Karl Carter and David Felts opposed this motion. Robert Saunders abstained.

**All motions carried unless noted.**

\_\_\_\_\_, Secretary