

**The Piedmont Regional Jail Authority Board meeting was held on April 20, 2022**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie  
David Felts

Abraham Redman  
Ricky Walker

Buckingham William Kidd  
Daniel Braxton  
Karl Carter

\*Roger Jamerson

Cumberland Derek Stamey  
Robert Saunders

Darrell Hodges

Lunenburg Edward Pennington  
Tracy Gee

Arthur Townsend  
\*Donald Penland

Nottoway Ted Costin  
John A. Roark

Robert Jones

Prince Edward J. David Emert  
Douglas Stanley  
\* David Wilmoth  
Tony Epps

\*Sarah Puckett

\* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Officer Brittany Jones – Supervisor of inmate mail, property and commissary - PRJA  
Lt. Rhonda Agnew – Lt. of Records Department, Supervisor over offender property, LIDS tech. - PRJA  
Captain Steve Wade – Chief of Operations. Supervises Records Lt., manages offender workers and work assignments – PRJA

Andrea Randle- Compliance and accreditation - PRJA

The meeting was called to order by the Chairwoman.

Staff in attendance introduced themselves and gave a brief description of their role at the facility.

The board members introduced themselves.

The minutes of the meeting held on March 16, 2022 of the Piedmont Regional Jail Authority Board were approved, by a motion from John Roark, seconded by Tony Epps.

The treasurer's report for March 2022 was approved by a motion from David Emert, seconded by Edward Pennington.

The accounts payable for March 2022 was accepted by a motion from William Kidd, seconded by Robert Saunders.

The current budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for March 2022.

The Superintendent invited the board members to visit the facility during employee appreciation week, May 2<sup>nd</sup> thru May 6<sup>th</sup>. This is an opportunity for the board to show the staff their appreciation for their dedicated service. Staff will be served special meals and cookout style meals during this week. Most costs associated with these meals are funded by vendor donations and contributions.

The IT position has been filled.

The Superintendent is looking into a partnership with Southside Community College to provide offenders the opportunity to apply for the GED program and testing virtually.

The Superintendent updated the board on the offender that attempted suicide last weekend, and plans to add safety features to housing unit railings to help prevent this type of incident in the future, beginning with the female housing unit.

The Superintendent informed the board of the formal count schedule for the jail. This will be emailed to all board members. The Sheriffs were asked if at all possible, to arrive at the facility around the listed times to ensure their expedited entrance and departure from the sally port. There will be very limited movement during count. Units can be escorted into the facility when necessary and the new arrestee can be taken into custody. The new arrestee cannot be place on any documentation until the count clears.

The Superintendent's update addressed the following:

## Piedmont Regional Jail

### April 2022 Jail Board Meeting

1. Security Staff attending meeting will introduce themselves and give brief bio.
2. Local Choice Health Insurance: Thank Board for approving Counties to pay 50% cost of (Dual/Family Plan).
3. New Sentencing Law July 1, 2022 (law is being researched by attorney and Judge for clarification.)
4. Update (Commonwealth Strategy Group) on Unfunded positions request. (Handout)
5. There are 0 positive employee with COVID and 0 positive offenders. We are still holding vaccination clinics biweekly at this time. There are 60 offenders fully vaccinated with Booster, 62 offenders full vaccinated and 14 offenders with one dose.
6. Wellpath (CCS) : 4 Vacancies 2 RN and 2 CMT
7. Sanitation (facility sanitation is ongoing and offenders are hard at work)
8. Outside work crew (special projects and road trash pickup)
9. Capital Projects: Bar Screen/ Tower Replacement
10. Equipment Purchase: Dishwasher
11. Staff Vacancies (1 Food Service Supervisor, 24 Security Officers)
12. VCBR (12 offenders)
13. Medication Bill (Counties)
14. Crossroads Community Services (MAT/ Successful Living)
15. Visitation Startup Date: May 6 (30 minute visits, scheduled in advance.)

16. Website update (Tentative completion date June 1)
17. Budget Planning for FY22/23 Capital Projects List
18. Wellpath Contract (RFP) the Superintendent will advertise for RFP for the medical contract.
19. Update Disciplinary Action (closed session)

On a motion by David Emert, seconded by Edward Pennington and carried, the Board entered into closed session pursuant to VA Code Section 2.2-3711(A1) to discuss a personnel matter.

*"WHEREAS, the Piedmont Regional Jail Authority Board ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.*

David Felts, Amelia County	- aye
Taylor Harvie, Amelia County	- aye
William Kidd, Buckingham County	- aye
Karl Carter, Buckingham County	-aye
Daniel Braxton, Buckingham County	- aye
Robert Saunders, Cumberland County	-aye
Derek Stamey, Cumberland County	-aye
Edward Pennington, Lunenburg County	- aye
Tracy Gee, Lunenburg County	- aye
Ted Costin, Nottoway County	- aye
John Roark, Nottoway County	-aye
Tony Epps, Prince Edward County	- aye
David Emert Prince Edward County	-aye
Douglas Stanley, Prince Edward County	-aye

*David Emert made a motion, seconded by Robert Saunders and unanimously approved, to return to Open Session."*

The meeting was adjourned to May 18, 2022 by a motion from Doug Stanley, seconded by David Felts.

**All motions carried unless noted.**

Gloria Giles, Secretary