

**The Piedmont Regional Jail Authority Board meeting was held on June 15, 2022**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie  
David Felts  
Abraham Redman

Ricky Walker

Buckingham \*Roger Jamerson  
Karl Carter

William Kidd  
Daniel Braxton

Cumberland Robert Saunders

Darrell Hodges  
Derek Stamey

Lunenburg Tracy Gee

Edward Pennington  
Arthur Townsend  
\*Donald Penland

Nottoway Ted Costin  
Robert Jones

John A. Roark

Prince Edward J. David Emert  
Douglas Stanley  
Tony Epps

\*Sarah Puckett  
\* David Wilmoth

\* denotes alternates

Also present

Jail

Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Ashley Moses – Human Resource Director PRJA  
Stephanie Hernandez – LT. PRJA  
Lisa Thompson – Records Clerk - PRJA  
Lanay Walker – Administrative Captain PRJA  
Jennifer Crews – Finance Director Cumberland County

The meeting was called to order by the Chairwoman.

Staff in attendance introduced themselves and gave a brief description of their role at the facility.

The board members introduced themselves.

The minutes of the meeting held on May 18, 2022 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Robert Saunders.

The treasurer's report for May 2022 was approved by a motion from Douglas Stanley, seconded by David Emert.

The accounts payable for May 2022 was accepted by a motion from David Emert, seconded by Robert Saunders.

The current budget was reviewed.

The Budget for FY2023 in the amount of \$14,615,979.27 was approved by a motion from Tony Epps, seconded by Robert Saunders.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for May 2022.

The Superintendent's update addressed the following:

Piedmont Regional Jail  
June 2022 Jail Board Meeting

1. Security Staff attending meeting will introduce themselves and give brief bio.
2. New Sentencing Law July 1, 2022
3. Lobbyist Update (Commonwealth Strategy Group) Unfunded positions
4. There are 0 positive employee with COVID and 2 positive offenders. We are still holding vaccination clinics biweekly at this time. There are **50**

- offenders fully vaccinated, **59** offenders full vaccinated with 1<sup>st</sup> Booster and **11** offenders with one dose. Next scheduled for June 23rd
5. Wellpath (CCS) : Vacancies HSA and CMT / Wellpath (CCS)Contract Update
  6. Sanitation (Painting, Stripping and waxing Housing units)
  7. Outside work crew (special projects and road trash pickup)
  8. Enhanced Outside Perimeter Security (Scan area for contraband)
  9. Capital Projects: Bar Screen/ Tower Replacement/ Freezer / Dishwasher
  - 10.Body Scanner / Electronic Key System Installed
  - 11.Equipment Purchase: Dishwasher expected to be delivered before June 30th
  - 12.Staff Vacancies (1 Food Service Supervisor, 24 Security Officers)
  - 13.Staff Incentive for Security being Drafted or Volunteer
  - 14.Employee Recognition Program Update
  - 15.VCBR ( 12 offenders)
  - 16.Medication Bill (Counties)
  17. Crossroads Community Services ( Successful Living / LOC Family Services )
  18. Adult GED Program (SVCC)
  19. Visitation (Update with Brochure and website)
  20. Website update (Tentative completion date June 1st)
  21. Budget Planning for FY22/23 Capital Projects List
  22. Board of Corrections 3 year Audit (August)
  23. USM Contract/ Powhatan County

The following resolution was adopted regarding a USDA Grant that was obtained for vehicle purchases.

**RESOLUTION OF GOVERNING BODY OF  
Piedmont Regional Jail Authority**

The Governing Body of the Piedmont Regional Jail Authority, consisting of 18 members, in a duly called meeting held on the 15<sup>th</sup> day of June, 2022, at which a quorum was present **RESOLVED** as follows:

**BE IT HEREBY RESOLVED** that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a Winter Vehicle Update to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

**BE IT FURTHER RESOLVED** that the Board President of the Piedmont Regional Jail Authority be authorized to execute on behalf of Piedmont Regional Jail the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Board.

Piedmont Regional Jail Authority

Attest: [Signature] Supt  
[SIGNATURE AND TITLE]

By: Tracy M. Gee, Chairwoman  
[SIGNATURE AND TITLE]  
Tracy M. Gee

**CERTIFICATION**

I hereby certify that the above Resolution was duly adopted by the Governing Body of the Piedmont Regional Jail Authority in a duly assembled meeting on the 15<sup>th</sup> day of June, 2022.

Gloria Siles  
Secretary/Clerk

Revised 08/23/2018

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24. Personnel Matter (Close Session)

On a motion by David Emert, seconded by Tony Epps and carried, the Board entered into closed session pursuant to VA Code Section 2.2-3711(A1) to discuss a personnel matter.

*"WHEREAS, the Piedmont Regional Jail Authority Board ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.*

David Felts, Amelia County	- aye
Taylor Harvie, Amelia County	- aye
Abraham Redman, Amelia County	-aye
Roger Jamerson, Buckingham County	- aye
Karl Carter, Buckingham County	-aye
Robert Saunders, Cumberland County	-aye
Tracy Gee, Lunenburg County	- aye
Ted Costin, Nottoway County	- aye
Robert Jones, Nottoway County	-aye
Tony Epps, Prince Edward County	- aye
David Emert Prince Edward County	-aye
Douglas Stanley, Prince Edward County	-aye

*David Emert made a motion, seconded by Robert Saunders and unanimously approved, to return to Open Session."*

The meeting was adjourned to July 20, 2022 by a motion from Doug Stanley, seconded by David Emert.

**All motions carried unless noted.**

Gloria Gules, Secretary