

**The Piedmont Regional Jail Authority Board meeting was held on June 21, 2023**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie  
David Felts  
\*Abraham Redman

Ricky Walker

Buckingham William Kidd  
  
Karl Carter

\*Roger Jamerson  
Daniel Braxton

Cumberland  
  
Robert Saunders

Darrell Hodges  
Derek Stamey

Lunenburg Edward Pennington  
Tracy Gee  
  
\*Donald Penland

Arthur Townsend

Nottoway Ted Costin  
Robert Jones

John A. Roark

Prince Edward  
  
Douglas Stanley  
\* David Wilmoth  
Tony Epps

J. David Emert  
\*Sarah Puckett

\* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Lt. Kevin Hicks – PRJA Head of Maintenance

The meeting was called to order by Chairwoman Gee.

The minutes of the meeting held on May 9<sup>th</sup> and May 17<sup>th</sup>, 2023 of the Piedmont Regional Jail Authority Board were approved, by a motion from William Kidd, seconded by Edward Pennington.

The treasurer's report for May 2023 was approved by a motion from Edward Pennington, seconded by Karl Carter.

The accounts payable for May 2023 was accepted by a motion from Robert Jones, seconded by Tony Epps.

The budget for FY2024 was presented for board approval.

The Budget for FY2024 in the amount of \$13,159,295 was approved by a motion from Doug Stanley, seconded by Edward Pennington. By a motion from Robert Jones, seconded by Tony Epps appropriation of funds to support this budget were approved.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for May 2023.

Lt. Hicks explained the upgrades and audible and visual enhancements that had been added to housing unit and exit doors. The Superintendent is having RFP's drafted for fence enhancement and for the door and lock project.

The Superintendent's update addressed the following:

### **Old Business**

1. Medical Wellpath (CCS) : Vacancies 2 RN's and 1 LPN
2. Westwood Medication Bill (April 2023)
3. Suicide Prevention (All female pods completed)
4. Capital Projects Update : Bar Screen/ Key Watcher Touch
5. Security Vacancies (Security Officer 28)
6. VCBR(14 offenders)
7. GED and Special Education Classes Update (4 females/ 4males)
8. Successful Living Program ( 6females/ 9 Males)
9. Successful Living Peer Support Group ( 5 females/ 6 males)
10. Drivers Education Class ( 6 females/ 8 males)
11. Pay for Performance and Shift Differential Pay(tabled)

### **New Business**

- 1. Temporary audible and visual alarms has been installed on all housing unit exit doors (7 doors). The remaining 10 exterior perimeter doors will be enhanced with audible and visual alarms also.**
- 2. Security Enhancements Update (Memo from Superintendent)**
- 3. Exterior Doors Upgraded and Tamper proof Lock Replacements Update (17 exterior Doors) \*RFP\***

4. Perimeter Fence Enhancement (Additional Razor Wire/ Fence Detection System) **\*RFP\***
5. Updated Capitol Projects List (June 8, 2023)
6. Cost analysis for housing federal offenders. ( \$77.51 expenditures per diem with debt services)
7. Facility Operations (Restricted Movement on the Night Shift)

The jail cost report showed the cost of housing federal inmates was of little profit to the jail at the current rate of \$65.00 per day. The Superintendent will address an increase to the contract if federal inmates return to the facility.

The Superintendent informed the board that Piedmont Regional Jail would be hosting the VARJ meeting on July 19, 2023. The only cost to the jail will be for breakfast provided that morning. There will be a day of golf the day before the meeting. All cost for this event will be covered by vendors. Rooms for the event will be at the Weyanoke Hotel.

By a motion from Edward Pennington, seconded by Robert Jones the meeting was adjourned to July 19, 2023

**All motions carried unless noted.**

Victoria Giles, Secretary