

**The Piedmont Regional Jail Authority Board meeting was held on July 19, 2023**

**The following were Present:**

**Not Present**

Amelia Taylor Harvie  
David Felts  
Ricky Walker

\*Abraham Redman

Buckingham  
Karl Carter

William Kidd  
\*Roger Jamerson  
Daniel Braxton

Cumberland  
Derek Stamey

Darrell Hodges

Robert Saunders

Lunenburg  
Edward Pennington  
Tracy Gee

Arthur Townsend  
\*Donald Penland

Nottoway  
Ted Costin  
Robert Jones

John A. Roark

Prince Edward  
J. David Emert  
Douglas Stanley  
\* David Wilmoth  
Tony Epps

\*Sarah Puckett

\* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Lt. Kevin Hicks – PRJA Head of Maintenance  
Sgt. Charles Scott – PRJA Training  
Russell Stone- PRJA Officer  
Brandon Phelps- PRJA Officer  
James Scott- PRJA Officer  
Jorge Aguilera-Gomez- PRJA Officer  
Kevin Carter- PRJA Officer

The meeting was called to order by Chairwoman Gee.

The minutes of the meeting held on June 21, 2023 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Douglas Stanley.

The treasurer's report for June 2023 was approved by a motion from David Emert, seconded by Edward Pennington.

The accounts payable for June 2023 was accepted by a motion from Derek Stamey, seconded by Tony Epps.

By a motion from Douglas Stanley seconded by Edward Pennington, a budget amendment to increase the current budget by \$497,483.00 was approved. This amendment was for equal county payments for the waste water project.

The engagement letter for RFC for audit services to begin in August was presented to the board. By a motion from David Emert, seconded by Edward Pennington, this engagement letter was approved to be signed by the Chairwoman.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for June 2023.

The Superintendent informed the board of a new re-entry initiative. The jail is working with Bojangles to provide work release offenders an opportunity for employment. The jail transports the offenders to and from work. The offenders are charged a fee for the transport service.

The Superintendent's update addressed the following:

## **Board Meeting Piedmont Regional Jail Authority Agenda**

July 19, 2023

Staff attending meeting will introduce themselves and give brief bio.

### **Old Business**

1. Westwood Medication Bill (June 2023)
2. Suicide Prevention (All female pods completed)
3. Capital Projects Update: Bar Screen / Key Watcher Touch
4. Security Vacancies (Security Officer 28)
5. VCBR (14 offenders)
6. GED and Special Education Classes Update (4 females/ 4 males)
7. Successful Living Program (6 females / 9 Males)
8. Successful Living Peer Support Group (5 females / 6 males)
9. Drivers Education Class (6 females / 8 males)
10. Pay for Performance and Shift Differential Pay (tabled)

11. Cost analysis for housing federal offenders. (Current rate is 65/75 dollars for any over 92. Per Jail Cost report should be charging \$77.51 expenditures per diem with debt services
12. Facility Operations (Restricted Movement on the Night Shift Continues)

#### **New Business**

1. **Transitioning from Wellpath Medical Provider to Mediko Provider (Dr. Kaveh Ofogh) August 1<sup>st</sup>**  
The medical server needs to be upgraded to interface with Mediko's system. One half of the cost of this server will be Paid by Mediko. The total cost is estimated to be \$13,000.
2. **Transitioned to New Dentist (Micheal Shakroo) and Dental Assistant (Satina Jones) July 10th**
3. **Temporary audible and visual alarms have been installed on all housing unit exit doors (7 doors). The remaining 10 exterior perimeter doors will be enhanced with audible and visual alarms also.**
4. **Exterior Doors to be upgraded to a more secure door with a tamper proof locking system with visual and auditable alarms. \*RFP will be forthcoming\***  
One quote has been received.  
Lt. Hicks reported that the waste water project was one schedule.
5. **Interior cell doors to have current locking mechanism replaced with tamper proof locks. Offender are defeating the locking mechanism and exiting cell without staff approval. This poses a serious security risk and safety hazard for staff and offenders. Recommend Tamper proof Locks \*RFP to be forthcoming\***
6. **Perimeter Fence Enhancement (Additional Razor Wire/ Fence Detection System) \*RFP to be forthcoming\***  
The Superintendent recommends the shaker fence as used by DOC.
7. **Updated Capitol Projects List (June 8, 2023)**

The Superintendent discussed the need for a sally port at the entrance to the control room. The current access method is a security risk. He proposes that and additional sally-port area be added to prevent unauthorized access to the control room. He will have this cost included in the quote for the door replacements.

The Superintendent addressed concerns with courthouse access when offenders are transported for court.

The Superintendent will visit each courthouse and give an assessment of the security enhancements needed, if any, at each location

The Superintendent presented a plat of the Probation and Parole building and lot for consideration in the event that this property becomes available to purchase for an Administration Building for the jail.

A Resolution was presented to accept VAcorp as the new insurance provider for the jail. By a motion from David Emert, seconded by Tony Epps, this resolution was accepted.

**\*\* Closed Session if Necessary\*\***

By a motion from Douglas Stanley, seconded by David Emert, the meeting was adjourned to August 16, 2023.

All motions carried unless noted.

Storia Giles, Secretary