

**The Piedmont Regional Jail Authority Board meeting was held on July 16, 2025**

**The following were Present:**

**Not Present**

Amelia      Eric Pollitt  
                David Felts  
  
                Ricky Walker

\*Phillip Siegle

Buckingham

William Kidd  
\*Albert Jamerson  
Daniel Braxton

Karl Carter

Cumberland

Darrell Hodges

Derek Stamey

Robert Saunders

Lunenburg

Edward Pennington  
Tracy Gee

Arthur Townsend  
\*Donald Penland

Nottoway

Steve Bowen  
Robert Jones  
William Collins

Prince Edward

J. David Emert

\*Sarah Puckett

Douglas Stanley  
\* David Wilmoth

Tony Epps

\* Denotes alternates

Also, present

Jail      Jerry R. Townsend – Superintendent (PRJA)  
            Gloria Giles - Secretary

Also present: Major Royal Eanes  
Charles Scott – LT Training  
Officers: Welton, Freeman, Willis, Fulcher, Brookes  
James Caddell – Investigator  
Destiny Tucker – Intel Officer  
Captain Kevin Hicks  
D. Stokes, J. Morris - Maintenance

The meeting was called to order by the Chairwoman Tracy Gee.

Guests in attendance and board members introduced themselves.

The minutes of the meeting held on May 21, 2025 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Douglas Stanley with the correction that named Derek Stamey and David Emert as opposing the proposed FY2026 budget.

The treasurer's reports for May and June 2025 were approved by a motion from Douglas Stanley, seconded by Edward Pennington.

The bills/warrants for May and June 2025 were approved by a motion from David Emert, seconded by Derek Stamey.

The Budget was reviewed

Due to capital projects budgeted in FY2025 not being completed, the Superintendent requested a carryover appropriation for \$453,987.10 to the FY2026 budget. By a motion from Derek Stamey, seconded by Edward Pennington this request and appropriation was approved.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for May and June 2025.

The Superintendent continued with his Agenda:

## **Piedmont Regional Jail Authority Board Meeting Agenda**

July 16, 2025

Staff attending meeting will introduce themselves and give brief bio.

### **Old Business**

1. **Key Watcher Touch Update (Release /Intake Department Operational) Working process of gearing up Main Jail key system.**
2. Security Vacancies (8 officers)
3. VCBR (12 offenders)
4. GED and Special Education Classes Update **(Adult Education Program Discontinued effective July 8<sup>th</sup> due to federal funding being discontinued. The Superintendent will look into other ways to finance this program)**

5. Successful Living Program **(Going well)**
6. Successful Living Peer Support Group **(Going well)**
7. Religious Services **(Going Well)**
8. Drivers Education Class **(Going Well)**
9. Cost analysis for housing federal offenders. **(Effective November 1<sup>st</sup> 2024 Per diem rate is 93 dollars (Approved).**
10. **CML has been award the contract (\$1,486,731.00) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.**
11. Commissary Storage Replacement (awaiting Final Inspection from Building Inspector)
12. **Fence Intrusion System (Tentative Completion Date July 31st)**
13. **Decision Points and "Making it on Supervision" District #24**

### **New Business**

1. June 2025 Facility Scorecard
2. Contraband Detection Devices I-Building and High Security Housing) Lt. Caddell distributed examples of contraband that has been found in the jail. Mail room personnel will deliver legal mail to offenders. Electronic mail will be implemented September 8. No hard copies of mail will be distributed to offenders. Offenders will be able to access their mail via the tablet. Contraband detection systems are being installed within the jail.
3. **Shakedown Team (3 officers and Supervisor) TBD**
4. Statement Of Economic Interest (Reminder for Board Members)
5. Medication Statements (May and June 2025)
6. Capital Projects Update (CML and Fence Intrusion System)

Captain Hicks gave an update on the capital projects.

Dominion has completed outdoor lighting enhancement; the outdoor shaker fence will be complete tomorrow. The commissary building is almost complete. CML has a tentative completion date of the week after Labor Day.

7. FCC Telecommunication Recent Update (Via Path) The FCC rescinded the change and reverted back to the previous method until 2027. The Superintendent will renegotiate the contract with Via Path due to this change. This should increase the revenue for inmate phone/tablet above what was previously budgeted. the jail is in the process of implementing electronic rounds (this is being paid for from the one-time grant from Via Path. This system also monitors meal and medication distribution and other things.
8. Reimbursement from Capitol Projects Recommendation  
The compensation board never reimbursed the jail from general services for their portion of capital projects in past fiscal years. These were the towers, and bar screen projects. These reimbursements have been requested and approved. The Superintendent recommends that these funds, when received, be deposited into the money market account for the jail to increase funds on hand in case of an emergency. These reimbursements total \$279,827.00.

The Superintendent informed the board that a new inventory system is being implemented to better monitor ordering and issuance.

Drafting on days off has been discontinued unless additional staff is needed for hospital coverage.

The Superintendent has instructed staff to not call the rescue squad unless necessary. This helps to make sure the squad is

available to all county residents. He emphasized to make sure to continue to call the rescue squad when it is necessary.

Sallyport officers are now assigned from 6 to 6 or 8-6. These officers will assist with other duties when a not assisting units coming into the facility.

The 3-year board of local and regional jails audit will be held August 4<sup>th</sup> through August 8<sup>th</sup>.

**\*\* Close Session to discuss Personnel Matters \*\***

On a motion by Douglas Stanley, seconded by Edward Pennington and carried, the Board entered into closed session pursuant to VA Code Section 2.2-3711(A1) to discuss personnel issues.

*"WHEREAS, the Piedmont Regional Jail Authority Board ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.*

Eric Pollitt, Amelia County	- aye
David Felts, Amelia County	-aye
Ricky Walker, Amelia County	-aye
Karl Carter, Buckingham County	-aye
Derek Stamey, Cumberland County	-aye
Tracy Gee, Lunenburg County	- aye
Edward Pennington, Lunenburg County	- aye
Steve Bowen, Nottoway County	-aye
Robert Jones, Nottoway County	-aye
William Collins, Nottoway County	-aye
Davis Wilmouth, Prince Edward County	- aye
David Emert, Prince Edward County	-aye
Douglas Stanley, Prince Edward County	-aye

*David Emert made a motion, seconded by Edward Pennington and unanimously approved, to return to Open Session."*

By a motion from Douglas Stanley seconded by Edward Pennington the meeting was adjourned to August 20, 2025.

All motions carried unless noted.

Gloria Giles, Secretary