The Piedmont Regional Jail Authority Board meeting was held on September 17, 2025

The following were **Present:**		**Not Present**
Amelia	Eric Pollitt	
	David Felts	
		*Phillip Siegle
		Ricky Walker
Buckingham	William Kidd	
		*Albert Jamerson
		Daniel Braxton
	Karl Carter	
Cumberland		Darrell Hodges
	Derek Stamey	
	Robert Saunders	
Lunenburg	Edward Pennington	
	Tracy Gee	
		Arthur Townsend
		*Donald Penland
Nottoway	Steve Bowen	
	Robert Jones	
	William Collins	
Prince Edward		
	J. David Emert	
		*Sarah Puckett
	Douglas Stanley	
	* David Wilmoth	
		Tony Epps

* Denotes alternates

Also, present
Jail Jerry R. Townsend – Superintendent (PRJA)
Gloria Giles - Secretary

Also present: Major Lanay Walker
Officer: Chenault
Officer Brown
Officer Hurt
Ms. Hill – Food service
Bridgett Tisdale – Director of Compliance
Crystal Knight – re-entry counselor/programs

The meeting was called to order by the Chairwoman Tracy Gee.

Guests in attendance and board members introduced themselves.

The minutes of the meeting held on August 20, 2025 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Edward Pennington.

The treasurer's report for August 2025 was approved by a motion from David Emert, seconded by Steve Bowen

The bills/warrants for August 2025 were approved by a motion from William Kidd, seconded by Edward Pennington.

The Budget was reviewed
The Chairwoman asked when the year end totals would be available for last fiscal year. She was informed that the audit was complete and the auditor would present the findings at the October 15, 2025 meeting.

The commissary account was reviewed.

The Superintendent discussed the possibility of transferring $50,000 from the commissary account to the commissary money market account. He is delaying this until the financial impact of the McShin program is determined and will keep the board updated.
The Superintendent informed the board that during the financial audit there were many reimbursements identified that were made from the commissary account to the jail for purchases made on the jail's credit card. The auditors suggested and the Superintendent requested that the jail be able to obtain a credit card specifically for use by the commissary. William Collins made a motion to approve the request to obtain a credit card for the commissary with a $15,000 credit limit. This motion was seconded by Robert Saunders and carried by all.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for August 2025.

The Superintendent continued with his Agenda:

Piedmont Regional Jail Authority Board Meeting Agenda

September 17, 2025

Staff attending meeting will introduce themselves and give brief bio.

Old Business

1. **Key Watcher Touch Update (Release /Intake Department Operational) Working process of gearing up Main Jail key system.**

2. Security Vacancies (13 officers)
3. VCBR (11 offenders)
4. Adult GED Classes and Special Education Classes Update **(Adult Education Program Reinstated effective August 12th)**
   The Superintendent requested that all members contact their legislators to voice concern over the possibility of this program being eliminated at the federal level.
5. Successful Living Program **(Going well)**
6. Successful Living Peer Support Group **(Going well)**
7. Religious Services **(Going Well)**
8. Drivers Education Class **(Going Well)**
9. Cost analysis for housing federal offenders. **(Effective November 1st 2024 Per diem rate is 93 dollars (Approved).**
10. **CML has been award the contract ($1.486,731.00) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.**
11. Commissary Building Renovation (awaiting Final Inspection from Building Inspector)
12. **Fence Intrusion System (Completed)**
13. **Decision Points and "Making it on Supervision" District #24**
14. Reimbursement from Capitol Projects (Got approval from BOLRJ for change orders on capital projects, wastewater and recreation towers in the amount of $279,827) This will be reimbursed in FY2027.
    Reimbursement from Capitol Projects (Got approval from BOLRJ for current contracts for doors and Lock and fence of $411,855. This will be received prior to June 30, 2026.
15. August 2025 Scorecard

New Business

1. Programs Update (Mrs. Tisdale/ Knight)
   Mrs. Tisdale and Ms. Knight gave a very informative presentation on all the programs and opportunities currently available to the offender population.
2. CorreTrak (Electronic Documentation) Counts, meals, Security Inspections, Medications and Program Attendance Tracking. This should be up and running within the next 5 to 6 weeks and has been paid for as part of the $155,000 via path one time grant.
3. WASP Supplies and Material Inventories Update (Asset Cloud Training) In the final stages of the onboarding process. The information is being loaded into the system, after which a representative will be on site for 2 days of training. This system was also paid for with the $155,000 via path one time grant.
   The Superintendent told the board that he will be requesting a position for IT tech in next year's budget due to the amount of technology equipment now in use at the facility.

   The Superintendent stated that every effort is being made to get units in and out of the sally port in a timely matter. The count procedure is the most important element in the security protocol and will not be changed. He suggested that units notify the jail of their ETA and plan accordingly.

4. Contraband Detection Devices: I-Building and High Security Housing
5. **Shakedown Team (3 officers and Supervisor) TBD**
6. Statement Of Economic Interest (Reminder for Board Members)
7. Medication Statements (August 2025)
8. Capital Projects Update (CML and Fence Intrusion System)

9. FCC Telecommunication Recent Update (Via Path / Superintendent)

The board will consider a different day for the monthly meeting that will accommodate all members.

Tracy Gee asked for volunteers for the personnel committee to help with the Superintendent's annual evaluation. Karl Carter, Steve Bowen, and Derek Stamey volunteered.

By a motion from Douglas Stanley seconded by Derek Stamey the meeting was adjourned to October 15, 2025.

All motions carried unless noted.

Gloria Giles, **Secretary**