

**The Piedmont Regional Jail Authority Board meeting was held on October 15, 2025**

**The following were Present:**

**Not Present**

Amelia      Eric Pollitt  
              David Felts  
  
              Ricky Walker  
  
Buckingham William Kidd  
  
              Karl Carter  
  
Cumberland  
              Derek Stamey  
  
Lunenburg    Edward Pennington  
              Tracy Gee  
              Arthur Townsend  
  
Nottoway     Steve Bowen  
              Robert Jones  
              William Collins  
  
Prince Edward  
              J. David Emert  
  
              Douglas Stanley  
              \* David Wilmoth  
              Tony Epps

\*Phillip Siegle

\*Albert Jamerson  
Daniel Braxton

Darrell Hodges

Robert Saunders

\*Donald Penland

\*Sarah Puckett

\* Denotes alternates

**Also, present**

Jail            Jerry R. Townsend – Superintendent (PRJA)  
              Gloria Giles - Secretary

Also present: Major Lanay Walker  
Major Royal Eanes  
Officer: Scott  
Officer Younger  
Officer White  
Captain Kevin Hicks  
Lt. Charles Scott  
Dean Westerlund IT  
Bridgett Tisdale – Director of Compliance

Crystal Knight – re-entry counselor/programs  
Raymond Ruybe II McShin Recovery Resource Foundation  
Christopher Ronquest McShin Recovery Resource Foundation

The meeting was called to order by the Chairwoman Tracy Gee.

Guests in attendance and board members introduced themselves.

The minutes of the meeting held on September 17, 2025 of the Piedmont Regional Jail Authority Board were approved, by a motion from William Kidd, seconded by Edward Pennington.

The treasurer's report for September 2025 was approved by a motion from Doug Stanley, seconded by Robert Jones.

The bills/warrants for September 2025 were approved by a motion from Tony Epps, seconded by Arthur Townsend.

The Budget was reviewed

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for September 2025.

The Superintendent continued with his Agenda:

## **Piedmont Regional Jail Authority Board Meeting Agenda**

October 15, 2025

Staff attending meeting will introduce themselves and give brief bio.

### **Old Business**

1. **Key Watcher Touch Update (Release /Intake Department Operational) Working process of gearing up Main Jail key system.**
2. Security Vacancies (13 officers)
3. VCBR (10 offenders)
4. **Adult GED Classes and Special Education Classes Update (Adult Education Program Reinstated effective August 12<sup>th</sup>)**
5. Successful Living Program (**Going well**)
6. Successful Living Peer Support Group (**Going well**)
7. Religious Services (**Going Well**)
8. Drivers Education Class (**Going Well**)

9. Cost analysis for housing federal offenders. (Effective November 1<sup>st</sup> 2024 Per diem rate is 93 dollars **(Approved)**).
10. CML has been award the contract (\$1,486,731.00) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.
11. Commissary Building: **(Final Renovation Inspection has been completed and approved by Building Inspector)**
12. Fence Intrusion System **(Completed)**
13. Decision Points and “Making it on Supervision” District #24
14. Reimbursement from Capitol Projects (Got approval from BOLRJ for change orders on capital projects, wastewater and recreation towers in the amount of \$279,827)
15. September 2025 Scorecard

## **New Business**

1. Presentation on Financial Audit  
**Auditors were unable to complete documents. Their presentation has been moved to the November 19, 2025 meeting.**
2. Presentation from McShin Foundation  
**Representatives from the McShin Foundation gave a presentation describing their program. They detailed how the program started and the success rate that this program has had on individuals that were afforded access to participate. The Superintendent is an advocate for this program and encouraged all county representatives to present this information to their board of supervisors to encourage their support of this program.**
3. Facility Tour (Fence Detection and Exterior Perimeter Doors and Cell Doors and Control Room Sallyports)

4. Contraband Detection Devices: I-Building and High Security Housing
5. Statement Of Economic Interest (Reminder for Board Members)
6. Medication Statements (September 2025)
7. FCC Telecommunication Recent Update (Via Path / Superintendent)

**\*\* Close Session if needed \*\***

On a motion by Derek Stamey, seconded by David Emert and carried, the Board entered into closed session pursuant to VA Code Section 2.2-3711(A1) to discuss a personnel matter.

*"WHEREAS, the Piedmont Regional Jail Authority Board ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.*

*NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.*

|                                       |       |
|---------------------------------------|-------|
| Eric Pollitt, Amelia County           | - aye |
| David Felts, Amelia County            | -aye  |
| Ricky Walker, Amelia County           | -aye  |
| William Kidd, Buckingham County       | - aye |
| Karl Carter, Buckingham County        | -aye  |
| Derek Stamey, Cumberland County       | -aye  |
| Tracy Gee, Lunenburg County           | - aye |
| Edward Pennington, Lunenburg County   | - aye |
| Arthur Townsend, Lunenburg County     | -aye  |
| Steve Bowen, Nottoway County          | -aye  |
| Robert Jones, Nottoway County         | -aye  |
| William Collins, Nottoway County      | -aye  |
| Tony Epps, Prince Edward County       | - aye |
| David Emert Prince Edward County      | -aye  |
| Douglas Stanley, Prince Edward County | -aye  |

*Arthur Townsendt made a motion, seconded by Edward Pennington and unanimously approved, to return to Open Session."*

By a motion from Arthur Townsend, seconded by Edward Pennington the Superintendent's annual salary will increase to \$162,000.00. This will be retroactive to October 1, 2025. The chairwoman will meet with the Superintendent after the meeting to discuss his evaluation.

A tour of the facility was conducted.

By a motion from David Emert seconded by Doug Stanley the meeting was adjourned to November 19, 2025.

**All motions carried unless noted.**

Gloria Giles, Secretary