

**The Piedmont Regional Jail Authority Board meeting was held on November 19, 2025**

| <b>The following were Present:</b> |  | <b>Not Present</b>                 |
|------------------------------------|--|------------------------------------|
| Amelia                             | Eric Pollitt<br>David Felts<br>*Phillip Siegle   | Ricky Walker                       |
| Buckingham                         | William Kidd                                     | *Albert Jamerson<br>Daniel Braxton |
|                                    | Karl Carter                                      |                                    |
| Cumberland                         |  | Darrell Hodges                     |
|                                    | Derek Stamey<br>Chris Simpson<br>Robert Saunders |                                    |
| Lunenburg                          | Edward Pennington<br>Tracy Gee                   | Arthur Townsend<br>*Donald Penland |
| Nottoway                           | Steve Bowen<br>Robert Jones<br>William Collins   |                                    |
| Prince Edward                      | J. David Emert                                   | *Sarah Puckett                     |
|                                    | Douglas Stanley<br>* David Wilmoth<br>Tony Epps  |                                    |

\* Denotes alternates

Also, present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles - Secretary

Also present: Kristen Choate - Robinson Farmer & Cox Assoc.  
Major Royal Eanes  
Lt. Stephanie Hernandez  
Bridgette Jackson – Food Service  
Sherrill Hill – Food Service  
Paula Saunders – Food Service

The meeting was called to order by the Chairwoman Tracy Gee.

Guests in attendance and board members introduced themselves.

Kristen Choate with Robinson Farmer & Cox presented the audit findings and Financial Report for FY2025. By a motion from Doug Stanley, seconded by Derek Stamey and carried the report was approved.

The minutes of the meeting held on October 15, 2025 of the Piedmont Regional Jail Authority Board were approved, by a motion from David Emert, seconded by Edward Pennington.

The treasurer's report for October 2025 was approved by a motion from David Emert, seconded by Doug Stanley.

The bills/warrants for October 2025 were approved by a motion from David Emert, seconded by William Kidd.

The Budget was reviewed

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for October 2025.

The Superintendent continued with his Agenda:

## **Piedmont Regional Jail Authority Board Meeting Agenda**

November 19, 2025

Staff attending meeting will introduce themselves and give brief bio.

### **Old Business**

- 1. Key Watcher Touch Update (Release /Intake Department Operational) Working process of gearing up Main Jail key system.**
- 2. Security Vacancies (12 officers)**
- 3. VCBR (9 offenders)**
- 4. Adult GED Classes and Special Education Classes (Going well)**
- 5. Successful Living Program (Going well)**
- 6. Successful Living Peer Support Group (Going well)**
- 7. Religious Services (Going Well)**
- 8. Drivers Education Class (Going Well)**

9. McShin Foundation (**Going Well**)
10. Cost analysis for housing federal offenders. (**Effective November 1<sup>st</sup> 2024 Per diem rate is 93 dollars (Approved).**)
11. CML has been award the contract (\$1,486,731.00) to enhance exterior doors (audio/visual alarms) and interior cell doors with light indicators to identify when doors are secured verses unsecured. Also to install entrance sallyports prior when entering control rooms.
12. Commissary Building: (Final Renovation Inspection has been completed and approved by Building Inspector)
13. **Fence Intrusion System (Completed)**
14. **Decision Points and “Making it on Supervision” District #24 (Going Well)**
15. Reimbursement from Capitol Projects (Got approval from BOLRJ for change orders on capital projects, wastewater and recreation towers in the amount of \$279,827)
16. October 2025 Scorecard

## **New Business**

1. Presentation of Financial Audit -
2. Contraband Detection Devices: I-Building and High Security Housing
3. Statement Of Economic Interest (Reminder for Board Members)
4. Medication Statements (October 2025)
5. FCC Telecommunication Recent Update (Via Path / Superintendent) The Superintendent reported that a new contract had been signed however it is expected that a new FCC regulation will begin in April which will again reduce this revenue.

The Superintendent reported that the administration area is being refreshed.

The sallyport building will be improved next.

**\*\* Close Session if needed \*\***

By a motion from David Emert seconded by Doug Stanley the meeting was adjourned to January 21, 2026.

All motions carried unless noted.

Gloria Wiles, Secretary