

**The Piedmont Regional Jail Authority Board meeting was held on August 18, 2021**

The following were **Present:**

**Not Present**

Amelia Taylor Harvie  
David Felts  
Ricky Walker

Abraham Redman

Buckingham William Kidd  
Karl Carter

\*Roger Jamerson  
Daniel Braxton

Cumberland

Darrell Hodges

Robert Saunders

Lunenburg

Tracy Gee

Edward Pennington

Arthur Townsend  
\*Donald Penland

Nottoway

Robert Jones  
John A. Roark

John Anzivino

\*C.L. Abernathy Jr.

Prince Edward James Garnett

\*Sarah Puckett

Douglas Stanley

\* David Wilmoth

Tony Epps

\* denotes alternates

Also present

Jail Jerry R. Townsend – Superintendent (PRJA)  
Gloria Giles (Secretary)

The meeting was called to order by the Chairman.

The minutes of the meeting held on July 21, 2021 of the Piedmont Regional Jail Authority Board were approved by a motion from Tracy Gee, seconded by Douglas Stanley.

The treasurers' report for July 2021 was approved by a motion from John Roark, seconded by Tony Epps.

The accounts payable for July 2021 was accepted by a motion from William Kidd, seconded by Tony Epps.

The current budget was reviewed.

The commissary account was reviewed.

The Superintendent discussed the transportation report, jurisdiction report, and the billing summary for July 2021.

The Superintendent's update addressed the following:

There are no COVID cases for staff or offenders.

Medical continues to be an area of concern as they still have vacancies that need to be filled.

Sanitation and renovation is ongoing. The Superintendent presented a slideshow that showed the progress that has been made to areas within the jail during his time as Superintendent.

The bar screen (solid sewage system) needs to be upgraded and will be a costly project. Douglas Stanley will contact an engineer to look at this project. Mr. Stanley will guide the process for this project. This will be the next capital project.

The camera project is complete. There will be cameras in each housing unit.

There will be 17 security vacancies at the end of the month. There are also 2 cook positions and 1 food service supervisor position vacant. HR continues to hold job fairs as well as advertising in newspapers and on social media. HR will send the board the link to the jail's Facebook page so it can be shared. The job listings and link for the application can be found there. HR will also submit the job openings to the board to be posted on electronic signs in their localities when possible.

The medication cost per county were reviewed.

The pre audit was conducted by Mary Earhart on July 27<sup>th</sup> and 28<sup>th</sup>. The financial audit is scheduled to begin on August 30, 2021.

The employee evaluations were completed in July. The form will be revised for next year with emphasis on employee's knowledge of the mission and vision for the jail.

The legalization of marijuana has not changed the policy that the jail is a zero tolerance work place for drug use.

The training process will be enhanced and will begin on October 10, 2021

A walk in freezer will be purchased to provide food storage for a longer period of time.

Offender visitation will resume possibly in October. This date may change due to the COVID outbreak. Visitation will be on Friday, Saturday, Sunday and Holidays as approved by the Superintendent.

A grant is being applied for to help offset the cost of vehicle purchases.

The PRJA board meeting schedule will be added to the jail's Facebook page.

The meeting was adjourned to September 15, 2021 at the jail's conference center.

**All motions carried unless noted.**

\_\_\_\_\_, Secretary